



MEETING MINUTES

Piscataway Soccer Club Board of Directors Meeting

Thursday, March 11, 2015, 8:30 pm
Rear Meeting Room of Kerwin's in Middlesex NJ

I. Attendance – Roll Call

Quorum Achieved at 8:50 pm with 10 votes (6 votes required for Quorum of 11 current voting members)
Members of the Piscataway Soccer Club Board of Directors (12 Voting members, with full board)

	Title	Name	Present	# of Votes	Delegated to	Late Arrival	Early Departure
Elected Officers (voting)	President	Mike Majorczak	<input checked="" type="checkbox"/>	Tie Breaker			
	Exec Vice President	Tom Roberts	<input checked="" type="checkbox"/>	1			
	Travel Vice Pres	George Louis-Ferdinand	<input checked="" type="checkbox"/>	1			
	Instructional Vice Pres	Jeff Sundelof	<input checked="" type="checkbox"/>	2			
	Instructional Vice Pres	Joe Wojtowicz	<input checked="" type="checkbox"/>	1			
	Registrar	Gina Louis-Ferdinand	<input checked="" type="checkbox"/>	1			
	Treasurer	Brian Hinds	<input checked="" type="checkbox"/>	1			
	Secretary	Chuck Myers	<input checked="" type="checkbox"/>	1			
	Public Info Officer	George Roussey	<input checked="" type="checkbox"/>	1			
Appointed Positions (Voting)	Director of Coaching	<i>Vacant</i>	<input type="checkbox"/>	0			
	Travel Head Coach	James Watson, Go Soccer	<input checked="" type="checkbox"/>	1			
	Instructional Head Coach	Mark Lowdon, USA Soccer	<input checked="" type="checkbox"/>	0	Jeff	9:45pm	
	Club Web Master	Christian Erdman	<input checked="" type="checkbox"/>	1			
Appointed Positions (Non-Voting)	Parliamentarian	Kyle Schwarz	<input type="checkbox"/>	N/A			Excused
	Uniforms	Sandy Ogilvie	<input type="checkbox"/>	N/A			Excused
	Grievance Chair	Greg Stewart	<input type="checkbox"/>	N/A			Excused
	BOE Liaison – Bldg Usage	Mike Majorczak		N/A			
	By-Laws Chair	Mike Majorczak		N/A			
	Player Eval Committee Chair	Ed Farmer		N/A			
	U8 Travel Boys Development	George Louis-Ferdinand		N/A			
	U8 Travel Girls Development	Jeff Sundelof		N/A			
	Tournament Director	Mike Majorczak		N/A			
	Nominating Committee Chair	Chris Fox		N/A			
Other	Girls Soccer Committee Chair	Mike Majorczak		N/A			
				N/A			
				N/A			
				N/A			

From the PSC By-Laws 3.3 VACANCIES IN OFFICE AND DELEGATION OF AUTHORITY, paragraph H.

“In the event any officer is unavailable for a meeting said Officer may delegate a temporary replacement or may have any other member of the Board of Directors give their respective report and/or perform the duties of said Office.”

(Please note at BOD meetings, only voting board of directors are allowed to vote, though membership may partake in discussion prior to voting on a motion. A motion must be put forth by a Voting Board Member, and 2nd by a voting Board Member in order for a vote to take place. The President only casts tie-breaking votes. See above for listing of voting Board Members. All Board Meetings are open to the Membership

II. Review of Meeting Minutes of last meeting

Previous Meeting Minutes will be reviewed and voted on my e-vote.

III. Unfinished Business from Last Meeting:

- 1) **GA Leveling Project** - Mike Majorczak meet with the Board of Education grounds manager about initiating a leveling project at GA.
August Update: Received positive responses by the Board of Education, and the Township. Waiting on the county.
September Update: Mike M sent out a request for proposal for an engineering study to 3 companies. Two responses so far, and a third is expected. Motion by CM, second by GR to approve the spending of up to \$10,550 for an engineering study, as required by the Piscataway township. Winning proposal will be passed on lowest bid. **Passed** 11-0-0.
October Update: Engineering company was selected. Initial draft of work is being reviewed by Mike
November Update: BoE and County are okay with engineering preliminary plan. Grass seed mixture was decided. Mike M requesting county wave fees since we are a non-profit. Hopefully we can send out a request for bids in Jan-Feb.
December Update: Engineering firm created and sent drawing of proposed area. They requested to submit permits. Mike M requested that the permit fee be waved as we are a non-profit, but this was turned down. T & M Associates will present at January's meeting.
January Update: Evan Stone from T&M Associates was present and reviewed the Project and with all present and answered questions. Awaiting signature of Freehold Soils Conservation District Permit Application by Middlesex County. T&M advises we wait for Freehold Soils CD approval prior to going out to bid. FSCD may require changes to the plans once they approve the project and said possible changes should be incorporated into the drawings prior to going out to bid.
February Update: County signed application. Next step is to file with Freehold, which has a 45 day review period.
March Update: Application is with Freehold
- 2) **Merchant Account** – Per Christian E, we need to open a merchant account created via the club's banking partner. Without this, the club website cannot accept credit cards. Brian Hinds to look into this.
August Update: Brian H is looking into this. There may be a \$150 set up fee with a monthly fee. Christian to follow-up.
September Update: Tabled
January Update: Christian – Set up Today, \$9.95/Month, Smart Phone can be used. Flat Fee of 1.99% plus \$0.25 per transaction. Awaiting finalization by Chase Bank (Payment Tech).
February Update: Bank was requesting club financials. Brian sent the required financial to Chase.
March Update: Brian/Chris trying to get reports listing PSC (not Blue Sombrero). Mike spoke with Chase, an underwriter will get back to us.
- 3) **Buddy Ball** – should we offer a program? Mark to get some info and provide it back to the board
September Update: tabled.
October Update: Tabled (Mark)
November Update: Information from Mark, from his contact at WHSA
If Piscataway would like to set up a program, they will need to have a coach take the TOPS Coach Certification class (similar to the F license). They will also need to hold a buddy coaching class for their volunteers. They are welcome to attend one of our (WHSA) sessions and I can talk to them as well.

Megan Saliterman coordinates all the TOPS programs in Northern NJ. PSC can contact her directly so schedule the classes.

Mark put together a proposal which is to run a TOPSoccer (The Outreach Program for Soccer) program. The pilot program would be run in spring 2014 at cost, anticipating 6 special needs players. Motion by Jeff S and seconded by Chris E, **passed 11-0-0**
December Update: Mark and Jeff are putting a flyer together, to go out in January.

January Update: Flyers in Progress, to be distributed via Debbie Majorczak Special Ed Teacher in Piscataway through her Special Ed Contacts. Broadcast email will be sent out.

February Update: 10 players have signed up. Program to run at 11am on Saturdays

March Update: Jeff discovered that we only have 1 special needs player, after moving incorrectly registered players back to instructional. Program needs a minimum of 10 players to run the program. We will try again in the fall. **CLOSED**

- 4) **PSC 5v5 Winter League** – Chuck M presented a budget to run a winter 5v5 league in Jan-Feb 2015 on Sundays. A request to use both HS gyms has already been approved (but, as always, we could be bumped if a HS team needs to practice on a Sunday.) Motion by Chuck M, second by George R to spend up to \$8,500 for: 4 “futsal” goals, 2 cases of painters tape, referee fees, participation bag tags, and 3 futsal balls. No money will be spent until December when we will have a better idea of how many teams register. This motion **PASSED** by a vote of 11-0-0.

November Update: approximately 30 teams have expressed an interest.

December Update: We are **sold out** with 48 teams

- Layout – converting the Anthony Gym into 2 fields, with 12 game slots
- 25 teams are PSC, 23 from other clubs.
- Chuck will communicate with all coaches with game schedule and modified rules.
- We have checks from 30 teams amounting to \$12K.
- This winter league will at least break even after anticipated costs.
- Break down of club and teams is as follows:
 - Piscataway (25)
 - Berkeley Heights (1)
 - Monroe (8)
 - S. Plainfield (2)
 - E. Brunswick (4)
 - Hillsborough (1)
 - Woodbridge (1)
 - Middlesex (1)
 - Hunterdon (1)
 - Old Bridge (1)
 - Highland Park (1)
 - Franklin (1)
- Chuck will go ahead and purchase: 2 Futsal goals, lots of painters tape, and eventually participation bag tags
- Discussion about liability, example the Mambas need to be carded. Chuck to check U8 Berkeley Heights team (they DO have NJ player passes).

January Update: Two weeks into the league and basically running smoothly. One injury reported after 1st week, that of a broken wrist as a result of two U13 girls shouldering each other for the ball and ending up on the floor. Chuck to discuss with referees to call more fouls on teams trying to be physical (as if playing outdoors).

If the BOE doesn't charge us for the Janitorial coverage the club will make \$10K, if they do we will break even. Ed Farmer and Board thanked Chuck Myers for organizing the League. The two girl referees are very good, complements from coaches on both of them.

February Update: The HS needs the gym on the morning of 2/22. So...we will move morning games from 2/22 to 3/1. HS has verified that we have the time on 3/1

March Update: Last games played on 3/1. A lot of effort but League viewed as a Success. **CLOSED**

Piscataway Winter 5v5 League		
Description	Revenue	Cost
Team registrations for 48 teams	\$18,735	
Player Pass (1)	\$18	18
Flex Goals (w shipping)		712
Painters Tape		164
Futsal Balls		125
Participation tags		670
Referee Fees		3,360
TOTALS	\$18,753	\$5,048
TOTAL PROFIT	\$13,705	

- 5) **Field Marshal at Green Acres** – to help new/young/inexperienced refs. Jeff will poll coaches for a list of specific problems. We had a USA trainer doing this same function at New Market and it went smoothly.

December Update: GA needs someone there to help with referee development. The same was provided at New Market but was covered under the Instructional budget. If we do this at GA in the spring, should this be an Instructional parent, or someone with (perceived) more authority such as a USA trainer. If USA, what budget would this come from?

January Update: Jeff S and Mark L to look into extending program to Green Acres this Spring.

February Update: We have some options but need someone to act as field marshal. Jeff will coordinate.

March Update: The cost of a trainer is too much, and will need to consider using a HS ref. **CLOSED**

- 6) **Winter training** – Mike M contacted the schools and found that most have limited space. George LF will put together a team winter training schedule.

- Arbor (lots of evenings, ~4 nights/week, but not consistent every week)
- Conackamack (no space, used by Rec Dept.)
- Eisenhower (only 2 nights available, W and Th)
- Grandview (only 3 nights available, T, W and Th)
- King (???)
- Knollwood (no space until March)
- Randolphville (no space, used by Red Dept. for Basketball)
- Schor (no space, used by the BOE continuing ED dept.)
- Quibbletown (no space, used by Rec Dept. for Wrestling)

George LF to work out a winter training schedule for travel teams.

December Update: George LF to send a survey out to travel coaches based on number of teams with enough registered players. We only have 20 weeknight training spots

January Update: T Schor School provided one night per week.

February Update:

- U14B Pirates have not had any training sessions yet! They are scheduled for Mondays, but holidays and school closings have cancelled every practice. Tom will look address.
- Arbor Janitor asked that teams clean up after themselves. GLF to send out a reminder on cleanup.

March Update:

- We need to extend our indoor practicing to end of month. Mike will check if the Quibbletown gym is now available. No additional complaints received.

- 7) **Teams in Jeopardy** – GLF reviewed all teams fro any that are in jeopardy of not being able to return (due to lack of registered players).

- U8B Scorpions – will likely not return, coach and his son left
- U8B Hurricanes – only have 6 registered players

- U12B Rebels – only 3 registered players, coach is moving out of state
- U9B Strikers – will likely return, but No parent stepping up to be coach. They want to keep Sam as paid coach. Team Manager and another parent committed to take F-License class to be assistant coaches. This will require an additional \$225 per player on top of the spring registration of \$190

January Update: GLF advised Scorpions and Rebels have been dissolved. GLF will work to place as many players that signed up on existing teams.

February Update:

- U8B Scorpions have folded. Most of the returning players have been placed in Instructional
- U12B Rebels have folded. All returning players have been placed on other teams. Some players have LEFT THE CLUB.
- U9B Strikers – Discuss placing Ashraf Omran as new U9 Strikers coach, who has a son on the team (Ahmed, and moving his younger son (Omar) up from the U8 Hurricanes. With this move, the Strikers roster will grow to 12 (twins have still not registered). Motion by Jeff, second by Tom to approve Ashraf Omran (who has an F-license) as head coach of the U9B Strikers. Mike and Chuck to provide mentor assistance. Motion **PASSED** 8-2-1 (yes, no, abstained).
- U8B Hurricanes – have 9 registered players

March Update:

- U8B Hurricanes – now at 14 registered
- U9B Strikers – now at 10 registered
- Ex Rebels were placed on United and Rockets, while others move to FC Copa and WSA

CLOSED

- 8) **Background checks** – This is done every 2 years. This year it has been delayed because E7 is still setting their new website. George LF to provide George R with a list of travel coaches and assistant coaches for background checks.

January Update: George R signed up for new site. Working on transfer of Data. Mike Majorczak and Tom Roberts requested 100% compliance of all coaches by 3/1/15.

February Update: New site is up but still testing. Tom volunteered to test. Old data (coach names) still needs to be uploaded.

March Update: Tom's test was successful. George R trying to get old data uploaded. US Club Soccer now requires background checks.

- 9) **Winterize the new Paint machine** – Pull the battery

January Update: Battery Not Pulled. Mike Majorczak Shut off water at Snack Shack, Drained water lines and plugged in Oil Heater.

February Update: Tom pulled battery. Witherspoon shed door won't stay shut. Mike to fix.

March Update: Tom put the battery back into the paint machine. **CLOSED**

Side discussion on (1) port-a-potty delivery, (2) field building at GA, New Market, Witherspoon and Conackamack, (3) use of turf for full sided teams

- 10) **Spring travel training schedule** – Tom's request – give Go Soccer our training schedule request to allow them to create their schedule and assign trainers.

January Update: George LF to arrange by 2/1/15.

February Update: George LF sent training requirements to Go Soccer on 2/1. James to provide full training schedule, with trainer names, by 2/22.

March Update: Travel training schedule has been sent out

- 11) **Travel Training Contract** – Go Soccer to present a contract for our review

January Update: No Update per GLF - USA Soccer asked to issue a proposal.

February Update:

- Outsourced trainers (currently in travel) are okay, but must be in Go Soccer Uniforms. Rate to stay at \$75/hour, travel sessions are 75 minutes. Coaches to be reminded that: (a) they are required to be present, (b) with medical forms, (c) and they are responsible for the 15 minute warmup
- UPDATE – Go Soccer announced that it will not provide training after this spring season.
- **On 3/4/2015 an EVOTE** request by Mike M. to create a Training Committee to search for and interview possible new travel training companies. Committee should review at least 4-5 options. Committee to develop a Request For Proposal (RFP). Committee members to be as follows: Chair - Mike M. Members: George LF, Tom R., Chuck M, Jeff S, and Ed F. Vote 6-0-5 (Yes/No/Abstained) **PASSED**
 - YES – Tom, Joe, Christian, Jeff, George R., Chuck
 - NO –
 - ABSTAIN - Mark, James, Brian

March Update: **CLOSED**

- 12) **Corporate Fundraising** – Chuck Myers – the PSC is not currently set up in Benevity.com to allow corporate employees to make donations to the PSC and have their companies match those donations. Chuck to initiate set up, listing Brian as club contact for verification.

March Update: **CLOSED**

- 13) **Mid-Year player selections** – Ed Farmer & Scott Marshall – I attempted to read through the bylaws online, however, I was unable to locate the procedure for Mid-Year player selection. Can you clarify the process? Per Tom – there are two scenarios
- a) If a Coach goes out and recruits a player, that player should tryout with that coach. If the player is good enough to be on a higher flighted team, the coach should make that recommendation in the player's best interest.
 - b) If player registers for travel on their own, then player tries out with all coaches in that age group present, along with VP Travel.

March Update: George LF to provide a procedure

- 14) **PSC Five Year Strategy** – a presentation by Chuck, slide deck provided in Feb 2015 meeting minutes. Discussed the long-term need to focus on what the PSC is capable of achieving, then concentrating on different areas to do so.

March Update: More to come, but **CLOSED** for now

- 15) Mike needs to provide the NJ Youth Soccer office with a list of coaches who filled out the KidSafe forms and have completed Concussion training. George LF and Jeff/Joe to provide.

March Update: George LF and Joe to provide info on new coaches and team managers to Mike.

IV. New Business:

1	Travel Training – GO Soccer announced that will not be able to provide training after this spring. Mike to send out an RFP (request for proposal) to 3 training companies: ATS, USA, and Valencia.
2	Tryouts – Renewed discussion on who will manage tryouts in May.
3	Uniforms - Comparison of GO Soccer vs Soccer.com showing Soccer.com is cheaper. Lively discussion. CLOSED
4	E-VOTE – For yearly grass seed and fertilizer for Piscataway BOE. Evote passed 9-0-2. CLOSED On Fri, Mar 13, 2015 at 11:48 AM, Mike Majorczak wrote: Please respond with a yes or no vote by Sunday 3/15/15 500 pm, reminder a none reply will be

considered and Abstain vote.

Purchase and Deliver Seed and Fertilizer to the Piscataway Board of Education Grounds Dept for use at Conackamack, Witherspoon and Green Acres (nic level project)

\$6,334.00 total (note same prices as last year)

Please respond to Chuck Myers.

See attached Quotes.

Thanks.
Mike Majorczak

V. Reports of Officers (Provided during the General Membership Meeting)

- 1) President – Mike Majorczak
 - No Report
- 2) Executive VP – Tom Roberts
 - No Report
- 3) Tournament Director – Mike Majorczak
 - No Report
- 4) Treasurer – Brian Hinds - Submitted form IRS 990 for our Fall 2013 – Spring 2014 fiscal year

- Financial Summary –

Total Bank Balance	\$
Instructional	\$
Travel	\$
Capitol Fund	\$

- 5) Registrar – Gina Louis-Ferdinand
 - No Report
- 6) Travel VP – George Louis-Ferdinand
 - No Report
- 7) U8 Development – Jeff Sundelof & George Louis Ferdinand
 - No Report
- 8) Instructional VPs – Jeff Sundelof & Joe Wojtowicz
 - No Report
- 9) Public Information Officer – George Roussey
 - No Report
- 10) Director of Coaching – (Vacant)
 - No Report
- 11) Travel Head Coach – James Watson of Go Soccer
 - No Report
- 12) Player Evaluation Committee (PEC) Report – Ed Farmer

- No Report

13) Instructional Head Coach – Mark Lowdon of USA Soccer

- No Report

14) Parliamentarian – Kyle Schwartz

- No Report

15) Webmaster – Christian Erdman

- No Report

16) Secretary – Chuck Myers

- No Report

17) By-Laws Committee – Mike Majorczak

- No Report.

18) Other Reports? - None

IV. Concerns of Teams:

- 1) A travel coach reported cut a player and told the parents to register for instructional. George LF to talk to coach as this is not the coach's prerogative.

V. Concerns of Members:

- 1) **U7 Taylor Green won her division at the National Elks Shoot Out in Maryland. CONGRATS!**

VI. Adjournment

Motion to Adjourn at 10:30 pm by Tom, 2nd by Jeff, Vote 11-0-0 (yes, no, abstain). Meeting Adjourned.

VII. Calendar

To be built using Google Calendar

2015 Board Meetings:

Jan 15,

Feb 19,

Mar 11, also General Membership Meeting

April 16,

May 21,

June 11, also General Membership Meeting and Election

July 16

Aug 20

Sep 17 also General Membership Meeting

Oct 15

Nov 19 also Turkey Dinner

Dec 10 also General Membership Meeting